



# SWARNA METALS ZAMBIA LIMITED

## TENDER DECLARATION

**Date:** 12th January 2026

**Reference No.:** SMZ/TR/2026/003

## EMPLOYEE TRANSPORT SERVICES

Swarna Metals Zambia Limited invites bids from reputable and registered transport companies for the provision of employee transportation services to and from our plant located at Farm Sub-A of 4213, Sabina-Mufulira Road, Kitwe.

### Scope of Services

The successful contractor shall be required to provide the following services:

- Provision of two (2) 29-seater buses (Rosa/Coaster type) for transportation of employees from Mufulira, One (1) 29-seater bus for transportation of employees from Kitwe, One (1) 29-seater bus for transportation of employees from Kalulushi.
- Transportation services shall be provided on a daily basis according to company working shifts and schedules.
- The contractor shall provide qualified and licensed drivers for all buses.
- All buses must be roadworthy, insured, licensed, and fit for passenger transportation.
- The contractor shall ensure that buses are clean, safe, and maintained in good operating condition at all times.
- The contractor shall be responsible for servicing, repairs, tyre replacement, and maintenance of all buses.
- The contractor shall provide a standby/back-up bus in the event of a breakdown or emergency.
- Drivers must observe road safety regulations, speed limits, and professional conduct when transporting employees.
- Diesel and toll fees shall be provided by the company.

### Minimum Requirements

Interested companies must submit the following:

- Valid PACRA Registration Certificate, Valid ZRA Tax Clearance Certificate, Valid NAPSA Compliance Certificate, Road Transport and Safety Agency (RTSA) documentation, Proof of Insurance for all buses, Company Profile with previous transport experience, and copies of drivers' licenses and Public Service Vehicle permits.

### Submission of Bids

Interested bidders are invited to submit their sealed bids to:

#### The Procurement Department

Swarna Metals Zambia Limited

Farm Sub-A of 4213, Sabina-Mufulira Road, Kitwe

Email: [swarnametalszambia@gmail.com](mailto:swarnametalszambia@gmail.com)

**Closing date for submission: 31st January, 2026**

Only shortlisted companies will be contacted.



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**WhatsApp:** +91-9494761990

**Email:** [swarnametalszambia@gmail.com](mailto:swarnametalszambia@gmail.com)

**Office:** Flat #J5, ZSIC Flats, Thorn Park, Off Great East Road, Lusaka

**Factory:** Farm Sub-A of 4213, Sabina-Mufulira Road, Kitwe